

Village of Webberville

ORDINANCE No. 2024 – 01

GENERAL ELECTION ORDER

AN ORDINANCE CALLING AND ORDERING THE GENERAL ELECTION FOR VILLAGE OFFICERS TO BE HELD ON THE FIRST SATURDAY IN MAY, THAT BEING THE UNIFORM ELECTION DATE OF MAY 4, 2024, FOR THE PURPOSE OF ELECTING A MAYOR AND TWO (2) COMMISSIONERS FOR THE VILLAGE OF WEBBERVILLE, TEXAS FOR TWO (2) YEAR TERMS EACH; DESIGNATING THE LOCATION OF POLLING PLACE; MAKING PROVISIONS FOR THE CONDUCT OF THE ELECTION AND RESOLVING OTHER MATTERS INCIDENT AND RELATING TO THE HOLDING OF SUCH ELECTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the laws of the State of Texas provide that the date for a uniform election shall be May 4, 2024; and

WHEREAS, the terms for the Mayor and two (2) Village Commissioners are scheduled to expire at the next uniform election date, that being May 4, 2024; and

WHEREAS, the Election Code of the State of Texas is applicable to said election, and in order to comply with said Code, an ordinance should be passed establishing the procedure to be followed in said election, and designating the voting places for said election; and

WHEREAS, the Village Commission must call for an election to elect its Village officials.

NOW THEREFORE, BE IT ORDAINED BY THE VILLAGE COMMISSION OF THE VILLAGE OF WEBBERVILLE THAT:

1. ELECTION

- A.** An election (the “Election”) is hereby called to elect the following municipal officers: the Mayor and two (2) Village Commissioners, all of whom are to be elected at-large, for two (2) year terms each.
- B.** The Election shall be held on the next uniform election date, that being the first Saturday in May (May 4, 2024) (“Election Day”).

- C. The hours during which the polling place(s) will be open on Election Day shall be from 7:00 a.m. to 7:00 p.m.
- D. The Election shall be solely for those who are qualified voters of the Village of Webberville, and they alone shall be entitled to vote.

2. POSITIONS

- A. At such Election, candidates for the following positions shall be submitted: Mayor and two (2) Village Commissioners. The Village Commissioners shall be elected as Commissioner (1) and Commissioner (2).
- B. A candidate's application for a place on the Election ballot must be filed with the Village Clerk of the Village at 19208 FM 969-B, Webberville, Texas 78653 no later than by 5:00 p.m. on Friday, February 16, 2024.
- C. A write in vote may not be counted unless the name written in appears on the list of write-in candidates. To be entitled to a place on the list of write-in candidates, a candidate must make a declaration of write-in candidacy. A declaration of write-in candidacy must be filed with the Village Clerk not later than 5:00 P.M. on Tuesday, February 20, 2024.

3. BALLOTS

A paper ballot and/or compatible equipment for such an Election, as defined and described in the Texas Election Code, shall be utilized for the Election. Ballots shall be prepared in accordance with Chapter 52 of the Texas Election Code, so as to permit the electors to vote for the candidate(s) of their choice, whom shall appear on the ballot for the following positions: the Mayor and two (2) Village Commissioners, all of whom are to be elected at-large.

4. CONDUCT OF ELECTION

The Election shall be conducted by election officers appointed by the Village Commission and pursuant to an agreement for election services entered into with the Travis County Clerk – Elections Division, in accordance with the Texas Election Code, the Constitution, and laws of the State of Texas and the United States of America. In the event of any discrepancy between this Election Order and the aforementioned agreement, the terms of the agreement and its provisions shall prevail. The Election shall be held in accordance with the Texas Election Code of this State, and only resident qualified voters of said Village shall be eligible to vote at said election. The Mayor shall give notice of the election in accordance with the terms and provisions of Sections 4.003, 4.004, 83.010, 85.004, and 85.007 of the Election Code, and all necessary orders and writs for said election shall be issued by the proper authority.

5. APPOINTMENTS

- A. The Village Commission hereby appoints the Travis County Clerk as the Election Officer for the sole purpose of conducting the election, early voting related thereto, tabulation of votes, and the custody of any records from such election. This appointment includes services as the Joint Early Voting Clerk for the Election, except for the receipt of applications and ballots for early voting by mail, provision for which is specifically made in section 8, below.
- B. The rate of pay for each election judge and clerk shall be in accordance with state law.

6. PRECINCTS AND POLLING PLACES

- A. The Travis County Elections Administrator will conduct this Election as a joint election with Travis County.
- B. Travis County will determine the locations of the precincts and polling places. Upon Travis County's determination, the Village of Webberville will post notice of these locations. For further information, the Travis County Elections Division may be contacted.

7. INFORMATION IN SPANISH

Notices, instructions, ballots, and other written material pertaining to the Election shall be translated into the Spanish language. This material shall be furnished to voters in both English and Spanish in order to enable voters to properly participate in the election process. In addition, the Village shall provide the services of a translator speaking both English and Spanish languages to voters who notify the Village of the need for such a service.

8. VOTING BY MAIL

Applications for ballots by mail shall be mailed to:

Dana DeBeauvoir
Travis County Early Voting Clerk
P.O. Box 149325
Austin, TX 78714-9325

Applications for ballot by mail must be received (**received**, not postmarked) no later than no later than the close of business 11 days before election day, to wit: by the close of business on April 23, 2024. Voting by mail shall be conducted in accordance with Chapter 86 of the Election Code.

9. EARLY VOTING BY PERSONAL APPEARANCE

- A. The Travis County Clerk shall serve as the Joint Early Voting Clerk for all purposes. The Early Voting Clerk shall have the authority to designate such deputy early voting Clerks as may be necessary to staff the Early Voting Polling Place established under this Order.

- B. Early Voting polling place(s) shall be at all Travis County Early Voting Locations.
- C. Early Voting dates and times shall be as follows, unless otherwise provided by the Travis County Clerk:

April 22, 2024 – April 30, 2024:
7 am - 7 pm each day (Monday - Saturday)
12 pm – 6pm on Sunday

10. AUTHORIZATION TO EXECUTE

The Mayor of the Village of Webberville is authorized to execute and the Village Clerk or the Deputy Village Clerk is authorized to attest this Ordinance on behalf of the Village Commission. The Mayor is further authorized to do all other things legal and necessary in connection with the holding and consummation of the Election.

11. EFFECTIVE DATE

This Ordinance is effective immediately upon its passage and approval.

12. PROPER NOTICE & MEETING

A quorum of the Village Commission was present at the meeting at which this Ordinance was adopted. The meeting was open to the public and public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED AND APPROVED this, the 15th day of February, 2024, by a vote of 3 ayes, 0 nays, 0 abstentions of the Village Commission of the Village of Webberville, Texas.

VILLAGE OF WEBBERVILLE

by: 
Hector Gonzales, Mayor

ATTEST: 
Carissa Cannaday, Village Clerk

